

# Archdiocese of Seattle Junior High Rally 2012



## Leader's Packet

### Rally Schedule

8:30am	Registration Opens (in Gym)
10:00am	General Session I
11:15am	Workshop I
12:15pm	Lunch
1:30pm	General Session II
2:45pm	Workshop II
4:00pm	Mass
5:30pm	Dinner
7:30pm	Dance & Games
9:00pm	End and Depart

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### LOCATION

Highline Community  
College  
S 240th & Pac Hwy South

# JR. HIGH RALLY 2012 CHECKLIST

## INVITE YOUTH AND CHAPERONES

- ❑ Jr. High Rally is open to all youth who are in 6<sup>th</sup> through 9<sup>th</sup> grade. **Adults who attend as chaperones must also register and pay to attend. (Only Registered participants will be allowed to attend workshops or be admitted to the gym.)**
- ❑ **For those parishes with Catholic Schools, speak to your school and extend the invitation to this event to your school community as well.**
- ❑ In addition to the registration form included in this packet, you can download more information at <http://rally.seattleoyyam.org>.
- ❑ Make a point of inviting and involving those who may not be as active in your ministry.
- ❑ Recruit and choose your chaperones. Each group needs one adult (over 21 years of age) for every seven youth attending Rally. Chaperone guidelines are included in this packet.
- ❑ Make sure everyone has registration information. Check this packet for registration best practices and frequently asked questions. Remember this is our first year with online registration.

## GET PEOPLE INVOLVED

- ❑ Hold fundraisers to assist members in your group who might not be able to attend otherwise.
- ❑ Consider volunteering your group for a prayer or skit.
- ❑ Encourage youth to volunteer to be youth keynote speakers.
- ❑ Nominate outstanding youth, projects and volunteers for the awards given at Rally.

## MAKE A PLAN

- ❑ **HOUSING.** Housing for Rally is on your own and each parish leader is responsible for arranging for housing if the group is to stay overnight in the area. The OYYAM office may be able to help facilitate sleeping arrangements at local parishes. Please call 206.274.3175 if you need assistance.
- ❑ **TRANSPORTATION.** See enclosed policy.
- ❑ **INSURANCE.** Make arrangements for Certificate of Insurance through Catholic Mutual for Bus or rentals at 206-382-3494. *Note: This should be done early so that certificates may be obtained on time.*
- ❑ **MEALS.** Decide where your group will have their meals. Please feel free to bring sack lunches if you wish. A list of local restaurants is included in this packet. The cafeteria at Highline will be open for lunch. At the request of the college, we are asking groups to refrain from bringing outside food into the colleges buildings. The registration fee does not include ANY meals. **All meals are on your own.**
- ❑ Plan a meeting with your chaperones to discuss guidelines and ways you will address problems and encourage participation so that it will be a pleasant and rewarding experience for them as well. *Please stress the points listed in the Chaperone guidelines. OYYAM staff will happily facilitate a chaperone/parent orientation if you would like.*

## REGISTER FOR THE RALLY

- ❑ For the fee of \$55.00/person, registrations must be entered into the registration system by 5:00pm on February 27<sup>th</sup>. **In order to ensure your group gets t-shirts register by this date.** After this date, fees increase to \$65.00 until noon on March 8<sup>th</sup>. After noon on March 8<sup>th</sup>, registration is on-site only and will be \$75 per person.
- ❑ There are scholarships available for by calling Bridget Harris at 206-274-3175. Scholarships are for 1/3 of the regular registration cost, and are not available after the t-shirt deadline
- ❑ Cancellations will not be allowed after 5:00pm on February 27<sup>th</sup>, however Substitutions are allowed until March 8<sup>th</sup> at noon.
- ❑ Collect all registrations and money from youth and parish chaperones. - Or have youth register directly online
- ❑ Register online as a group or individually.
- ❑ **Send one check, payable to OYYAM, to: Archdiocese of Seattle, 710 9<sup>th</sup> Ave, Seattle, 98104.**
- ❑ Distribute permission slips and code of behavior to each participant. Ensure these are collected prior to the event.

## PREPARE FOR DEPARTURE

- ❑ Distribute driver forms and be sure to check insurance minimums on policies.
- ❑ Collect all forms prior to Rally.
- ❑ Meet with your group to go over the code of behavior and appropriate attire for this event.
- ❑ Registration begins at 8:30 am on **Saturday, March 10<sup>th</sup>**. The day concludes at 9:00 pm.

# Calling all Volunteers!

We are so excited to have you all at this year's Junior High Rally on March 6th, but what kind of a Rally would it be without our inspirational youth speakers, prayer teams and volunteers?

That's why we need you! You can be involved with our General Sessions through a variety of ways. Here are some options:

## **Prayer**

Prayer groups will meet, plan and rehearse as a Parish/Faith Community or region. These groups will work in cooperation with the Liturgy and General Session committees to develop and present the prayer segments during Rally. The young people involved play a critical role in setting the spiritual tone for the event. We will need at least two groups (maximum of 15 people per group).

## **Liturgy**

The Liturgy group will meet, plan and rehearse as a Parish/Faith Community or region. This group will work in cooperation with the Liturgy Coordinator and take part in the liturgy at the Rally. We will need one group (maximum of 15 people).

## **Drama**

The Drama team will provide a "dramatic presentation" that helps to develop the theme of Rally. We will need two groups (maximum of 15 people per group).

## **General Volunteers**

During the Rally, we need several groups, as well as many individuals, to keep things running smoothly. These tasks range from furniture and equipment set-up and take down to registration center staffing.

## **Adult Eucharistic Ministers**

During the closing Liturgy of Rally, we will need to have Eucharistic Ministers who are already active and trained in that capacity at their parishes and who are willing to extend their ministry to this Archdiocesan setting.

Rally would be nothing without all of our wonderful volunteers! Please open your hearts to God's call for an active community and volunteer. Email [bridget.harris@seattlearch.org](mailto:bridget.harris@seattlearch.org) if you are interested in any of these roles.

# Contact us by February 1<sup>st</sup> to volunteer!

# Youth Key Note Guidelines

**Sacred Space !** The theme for the 2011 Junior High Rally asks us to enter into a Sacred Space. We are challenged to enter more deeply into the frontier of Faith, and journey with one another as we come to know Jesus Christ better. As a youth keynote, your job is to share a brief, three minute testimony on how you have personally been called to seek Christ, or how Christ has helped you in your times of being lost in space or growing into a disciple of Christ. To get you started, take a look at the following list of questions. Your keynote should try to answer one of these questions.

Tell us a story about...

- ...a time you sought *Christ* and found his love in your life
- ...how you experienced *difficult times*, which God helped you through.
- ...how our culture defines *what is sacred* and how you have experienced *Jesus Christ as sacred*.
- ...how you discovered *God's will* for your life and how it changed you.
- ...what you *desire* versus what you *want*.
- ...how *your desire* matches up with *God's desire* for your life.
- ...when you experienced *transformation* in Christ.
- ...how you responded to your *transformation* in Christ.
- ...how you seek *truth* in your walk with Christ.
- ...what it means to seek *God's plan* for your life.

Once you figure out which question you want to answer, PRAY. Ask God to give you the right words to convey your message. Then brainstorm, write a speech with 2-3 key points, and practice, practice, practice. Practice in front of the mirror. Practice with family and friends. Practice in your bedroom. Time yourself to make sure you are between three to five minutes. Put something to simulate a microphone in your hand. Eliminate verbal fillers (umm, uhh, like, ya know), and replace them with silent pauses to create transition and make an emotional impact. Remember that you don't have to be perfect – just be YOU and tell YOUR story. **Your Youth Minister** will help you practice and fine tune your talk.

If you are selected to be a youth keynote speaker, a practice day will be planned with the other youth giving speeches. Each will have a chance to give their speech and receive constructive feedback.

If you have questions, contact Bridget Harris at 206.274.3175 or [Bridget.harris@seattlearch.org](mailto:Bridget.harris@seattlearch.org).

## Giving a Witness Talk (Contributed by David Charboneau)

"Therefore, that I might not become too elated, a thorn in the flesh was given to me, an angel of Satan, to beat me, to keep me from being too elated. Three times I begged the Lord about this, that it might leave me, but he said to me, "My grace is sufficient for you, for power is made perfect in weakness." I will rather boast most gladly of my weaknesses, in order that the power of Christ may dwell with me." 2 Corinthians 12:7-9

### What is a Witness?

A Witness is a short recount of how God has moved in your life. The purpose of a witness talk is to inspire and encourage, leading people into a deeper relationship with Christ.

### Tips for a Witness:

- **Christ focused:** even though you are telling your story, you are really speaking about Christ. It takes great humility to give a good talk. Remember: it's not about you at all! It is about Jesus Christ!
- **Concise:** a good witness is short and to the point. Don't get bogged down with details; only tell those that move the story along. If your talk is too long, it will lose its impact.
- **Avoid scandal:** Many good conversion stories involve rising from the depths of sin to a life in Christ. All Christians struggle with sin. No Christians need to hear the gory details of your pre-conversion. At the same time, people need to know that they are not alone with their struggles and that other have overcome what they are going through. The key here is *balance*. Speak about things that are applicable in general terms. This can be tricky and involves careful thought. **Your youth minister should always know what you are going to share before you share it.**
- **Honesty:** Don't make things up to make your story sound better. People can generally see right through a lie or an exaggeration, and will discount anything you have to say. God is amazing, and if you are focusing on Christ, you shouldn't need to make stuff up anyway.

- **Connect:** your talk should connect to your listeners in a meaningful way. It should also tie in to the other talks, lessons, etc. A good witness is tailored to the audience and the situation.

How to give a Witness Talk:

1. Find out what the parameters: What is the time frame? What is the topic? What else is going on that night or at that retreat?
2. Pray about what God wants you to say. Ask for the Holy Spirit to assist you in your preparation and speaking
3. Write it down. This will help you keep on topic and finish on time (most people speak about 160 words a minute: a typed double spaced page is about 3 minutes).
4. Share your talk with your **youth minister**. Ask them to give you some guidance.
5. Rehearse your talk several times – especially if you are not used to public speaking. Rehearse with your youth minister.
6. Right before you give your talk, pray. Rally staff will pray with you before your talk.

**So, do you feel called to give a talk at Junior High Rally 2012?** We can't wait to hear what you have to say! However, we have a few steps for you to follow in order to get yourself onto the stage:

1. After you practice, find a way to record yourself giving your talk. Make sure you state your name and parish before you begin! Don't worry about perfection because we will spend time with you before you go on stage, we just want to hear your story.
2. Send a link to your video online to [bridget.harris@seattlearch.org](mailto:bridget.harris@seattlearch.org) or mail in a DVD to OYYAM, Rally Key Note, 710 Ninth Ave, Seattle, WA 98104. Please include your name, phone, email, parish, and youth leader's name. Your video must be turned in by **February 1st!**
3. Have patience and trust. We are only able to have a few youth speakers during our convention each year. Our team will be sure to prayerfully make our decision and let you know by **February 8th**.
4. If you are chosen, you will need to practice with you youth minister 3-4 times before the event.
5. On stage rehearsals will be Friday, March 9<sup>th</sup> at Highline. We encourage you and your parents to come to that rehearsal.
5. Come to Junior High Rally on March 10<sup>th</sup>. We are excited to share in this experience with you!

# Parish Leadership Information Form

Name \_\_\_\_\_ Role \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: Day (\_\_\_\_\_) \_\_\_\_\_ Evening (\_\_\_\_\_) \_\_\_\_\_  
FAX: (\_\_\_\_\_) \_\_\_\_\_ E-mail address \_\_\_\_\_  
Parish \_\_\_\_\_ Parish City \_\_\_\_\_ County \_\_\_\_\_

## Volunteer Opportunities

### General Volunteers

During the day, we need several groups, as well as many individuals, to keep things running smoothly. These tasks range from furniture and equipment setup and take down, to registration center staffing. If your group can come early or stay late, please check the appropriate boxes.

### My group is available to help:

*Before*       Friday Night Set Up

*During:*       Registration       Liturgy       Stage Crew       Videographer

*On Stage:*    Prayer       Skits

*Logistics:*    Saturday Evening Set Up       Saturday Evening Take-Down/Clean Up  
 Other (specify) \_\_\_\_\_

## Special Needs

Please let us know if anyone in your group will need the following:

- [ ] Accessibility for wheelchair, walker, or other mobility aids.
- [ ] Assistance for developmental disability or learning disability
- [ ] Interpreter for deaf participants (must request by February 24th)
- [ ] Interpreter for Spanish (must request by February 24th)

Return form to:

**OYYAM**

**Bridget Harris**

**710 9<sup>th</sup> Ave**

**Seattle WA 98104**

**FAX: 206-903-4627**

1.

# Youth Leadership Recognition Award

*“Adults, faith filled Christians, are the very center of ministry with youth - adults who are in touch with their faith, living the Gospel in all aspects of their lives.”*

A Vision of Youth Ministry, USCC, 1976

**PURPOSE OF AWARD:**

- 1. To encourage adults who guide and advise Catholic Youth in parish-centered or Catholic School based Jr. High/Middle School ministry programs.
- 2. To recognize, from the Archdiocesan level, outstanding adults who contribute their time and talent in leadership for Jr. High/Middle School consistently over a long period of time (at least 6 years).

**ELIGIBILITY:**

- 1. At least six years service in Parish focused or Catholic School based youth ministry.
- 2. Recognition as a youth leader approved by the pastor and/or Principal.
- 3. Truly outstanding and inspiring work and leadership, significant for such recognition.

**PRESENTATION:** Presentation will be made at the Archdiocesan Jr. High Rally on Saturday, March 10, 2012 at Highline Community College. **Please be sure that the award recipient be present to receive the award. If the award winner cannot be present, please notify the office.**

**APPLICATION:**

- 1. Nominations must be submitted on the attached form.
- 2. The Parish Priest or Campus/Youth minister must endorse the nomination in writing.
- 3. There is a \$20.00 nomination fee. This fee must accompany the application. Without the fee, applications will not be considered.

**DEADLINE: February 15, 2012** Applications submitted after this date will not be awarded at Rally.

**PLEASE SEND NOMINATIONS TO:** Archdiocese of Seattle  
Attn: Youth Leadership Award  
710 9<sup>th</sup> Ave  
Seattle, WA 98104

**NAME** \_\_\_\_\_.

**ADDRESS** \_\_\_\_\_.

**CITY, STATE, ZIP** \_\_\_\_\_.

**PARISH/CITY** \_\_\_\_\_.

**PHONE: day** \_\_\_\_\_ **evening** \_\_\_\_\_ **AGE:** \_\_\_\_\_.

**E-MAIL** \_\_\_\_\_.

**PERSON MAKING THE RECOMMENDATION** \_\_\_\_\_.

**ROLE OR TITLE** \_\_\_\_\_ **PHONE** \_\_\_\_\_.

**RELIGIOUS INVOLVEMENT** (parish youth programs, other parish, School, Deanery, Archdiocesan activities) Please include dates/years of involvement and please document at least six years of involvement:

**SCHOOL AND COMMUNITY ACTIVITIES:**

**EMPLOYMENT** (if currently employed, give name of employer, duties, etc.):

# Jr. High Service Recognition

*“Then the righteous will ask, ‘Lord when did we see you hungry and feed you, or thirsty and give you drink?  
When did we see you a stranger and welcome you, or naked and clothe you?  
When did we see you ill or in prison, and visit you?’  
And the king will say to them in reply,  
‘Amen, I say to you, what ever you did for one of these least brothers of mine, you did for me.’”*

Matthew 25:37-40

The Jr. High Service Recognition will be presented to any parish or Catholic school youth group or organization whose youth provide an outstanding service in response to the Gospel message within their parish or community. The award will recognize only one service from each parish or school, but will honor more than one parish or school.

## NOMINATION INFORMATION

1. Any group of youth who has performed a service as described above is eligible.
2. Choose the most outstanding service project your group did and submit it.
3. Submit only one project.
4. Nominations must be submitted in the form of a letter, must be typed, and must include the name, phone # and address of a parish/school contact person and a description of how this project was a response to the message of the gospel that calls us to service.
5. All nominations must be approved by the Youth Board, Youth Minister, Parish Priest or School Principal.
6. There is a \$20.00 nomination fee. Please attach check made out to CCAS to the typed letter of nomination. Nominations without fee will not be considered.

Presentation will be made at the Archdiocesan Jr. High Rally on Saturday, March 10, 2012. **Please make sure a representative will be present to receive award.**

All letters concerning nominations must be sent to:

Archdiocese of Seattle - OYYAM  
Service Award  
710 9<sup>th</sup> Ave  
Seattle, WA 98104

**DEADLINE FOR APPLICATION: February 15, 2012**

# JR. HIGH RALLY 2012

## YOUTH PARTICIPANTS - CODE OF BEHAVIOR

In order to assure the safe and successful participation of youth and adults at gatherings sponsored by the Archdiocese of Seattle, the following code of behavior is to be followed. You are expected to represent your parish, school, and the Archdiocese during all gatherings. You are encouraged to display the mature, responsible character which has for so many years been the trademark of Catholic Youth Ministry within the Archdiocese.

### SOME NORMS FOR PARTICIPATION:

1. Clothing and attire must be appropriate for this Archdiocesan event.
2. Individuals are responsible for their own actions, and will be asked to assume the consequences for their inappropriate behavior.
3. Parish leaders should screen youth participants for their own protection as well as others. This screening must be used to identify areas of concern or special attention (i.e., health concerns, disabilities/impairments requiring extra accommodations, history of violence, etc.)
4. The purchase and/or use of tobacco products by minors is not tolerated.
5. The purchase, possession, or consumption of beer, wine, or other alcoholic beverages is not tolerated. Infraction of this means the immediate dismissal from the event.
6. The possession or use of illegal drugs by any individual is not tolerated. Infraction of this means the immediate dismissal from the event, and further action will be taken.
7. For the protection and safety of all participants, acts of violence or harassment are not tolerated. Such acts include fighting, physical or verbal assault/abuse, ethnic insults, and profane or obscene language, gestures, or actions.
8. Possession of any weapon is strictly prohibited. Anyone who brings a weapon to an event will be asked to surrender it to leaders and further action will be taken.
9. Disruptive behavior, language, clothing, or items are not acceptable at events. This includes any which is obscene, profane, or inappropriate to the activities of the Archdiocese.
- 10. During the dance and evening activities, appropriate clothing is expected. No spaghetti strap shirts or bare midribs will be allowed and you will be given an extra large t-shirt to wear if your clothing is inappropriate. No requests for music or personal CDs will be accepted by the DJ.**
11. Any form of gambling is strictly prohibited.
12. Participants are expected to take direction from their parish adult leaders.
13. In the event that behavior requires extreme action, it is to result in dismissal from the event. Parents will be contacted and participants will be sent home.

The Archdiocese of Seattle does not insure personal property against theft or loss; please exercise caution regarding your personal items.

You are expected to observe the guidelines above in light of Washington State statutes and definitions.

The Archdiocese of Seattle respectfully asks for your cooperation and hope that you will have no trouble adhering to this code of behavior. Keep in mind that you represent the Church at all times during the event and are asked to demonstrate an image of Christian consideration, sensitivity, and respect to others and to the property around you.

I HAVE READ AND UNDERSTAND THE CODE OF BEHAVIOR ABOVE AND WILL ADHERE TO THE REQUIREMENTS DICTATED BY THIS CODE.

\_\_\_\_\_  
Participant Name

\_\_\_\_\_  
Participant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Group Leader Name

\_\_\_\_\_  
Group Leader's signature

\_\_\_\_\_  
Date

**\*\*Note:** Please retain a copy of this form in your parish.

# JR. HIGH RALLY 2012

## ADULT LEADERS

# CODE OF BEHAVIOR

In order to assure the safe and successful participation of youth and adults at gatherings sponsored by the Archdiocese of Seattle, the following code of behavior is to be followed. You are expected to represent your parish, school, and the Archdiocese during all gatherings. You are encouraged to display the mature, responsible character which has for so many years been the trademark of Catholic Youth Ministry within the Archdiocese.

### **SOME NORMS FOR PARTICIPATION:**

1. Individuals are responsible for their own actions, and will be asked to assume the consequences for their inappropriate behavior.
2. Adult leaders must be screened for the protection of the youth participants prior to being confirmed as a leader or chaperone for a parish-sponsored event, trip, outing, activity, etc. The screening must be used to identify areas of concern or special attention (i.e., health concerns, disabilities/impairments requiring extra accommodations, history of violence, etc.). It must include the following:
  - Interview by an authorized parish, school, or agency representative or staff person.
  - Completion of a written application that includes name, address, phone number, any area of concern and any experience that would make this person suitable for the position being filled. This application must include a completed Washington State Patrol Request for Criminal History.
  - Meet criteria of the Archdiocesan Safe Environment Program.
3. All adult leaders and participants who are of legal drinking age (21 years old) are expected to be examples to the youth attending, and therefore are asked to refrain from drinking. The purchase, possession, or consumption of beer, wine, or other alcoholic beverages is not tolerated. Adults who allow or encourage such activities are in violation of the law and further action will be taken.
4. The possession or use of illegal drugs by any individual is not tolerated. Infraction of this means immediate dismissal from the event and further action will be taken.
5. For the protection and safety of all participants, acts of violence or harassment are not tolerated. Leaders and chaperones must be prepared to stop all acts of violence and harassment.
6. Pastoral leaders and volunteers are to maintain the integrity of the ministerial relationship at all times. Sexual conduct between Church workers and volunteers and those in their care is a violation of the ministerial relationship. Such conduct is never permissible. Sexual conduct may take a variety of forms: kissing, inappropriate touching, sexual intercourse, or even verbal suggestions for sexual favors or activity. (This guideline is explained in the Archdiocesan Policy on Sexual Misconduct.)
7. Disruptive behavior, language, clothing, or items are not acceptable at events. This includes any which is obscene, profane, or inappropriate to the activities of the Archdiocese.
8. Adults in leadership positions within a parish, school, organization, or agency of the Archdiocese must avoid entertaining or hosting events for youth in their homes or in private settings. All ministerial activity must take place in a public setting that assures the safety and security of all parties involved. This includes any form of pastoral counseling, mentoring, or social activity.
9. Adults are asked to refrain from entering gambling halls, casinos, or similar establishments. Furthermore, it is illegal for minors to take part in any form of gambling.
10. The use of tobacco in any form on parish/Archdiocesan transportation is not permitted. Due to documented health risks from second-hand smoke, smoking is prohibited in all assembly areas and shared sleeping quarters.
11. All activities sponsored by a parish, school, agency, or organization of the Archdiocese of Seattle must be planned and organized in order to ensure the safety and well-being of the participants. All reasonable precautions must be taken to assure that these events are safe and appropriately chaperoned.

12. Adults who are asked to transport youth to and from organized events, and who are solicited for this activity by an Archdiocesan organization, parish, school, or agency, must adhere to all the requirements listed in the Transportation Policy of the Archdiocese of Seattle.
13. Adults in leadership positions are expected to help enforce this code of behavior as it pertains to youth and set an example for them.

The Archdiocese of Seattle does not insure personal property against theft or loss; please exercise caution regarding your personal items.

You are expected to observe the guidelines above in light of Washington State statutes and definitions.

The Archdiocese of Seattle respectfully asks for your cooperation and hope that you will have no trouble adhering to this code of behavior. Keep in mind that you represent the Church at all times during the event and are asked to demonstrate an image of Christian consideration, sensitivity, and respect to others and to the property around you.

I HAVE READ AND UNDERSTAND THE CODE OF BEHAVIOR ABOVE AND WILL ADHERE TO THE REQUIREMENTS DICTATED BY THIS CODE.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Name

\_\_\_\_\_  
Supervisor's signature

\_\_\_\_\_  
Date

**\*\*Note:** Please retain a copy of this form in your parish.

**ARCHDIOCESE OF SEATTLE**  
710 9<sup>th</sup> Ave.  
Seattle, WA 98104

## **TRANSPORTATION POLICY**

Bus transportation is the most desirable method to be utilized for any field trip, and whenever possible, this mode of transportation should be provided. The use of private passenger vehicles is discouraged and should be avoided as much as possible.

If a private passenger vehicle is used, the following information must be supplied by the driver:

1. The driver must be 21 years of age or older.
2. The driver must have a valid, non-probationary Washington State driver's license and no physical disability that could impair the ability to drive safely.
3. The vehicle must have a current registration and license plates.
4. The vehicle must be insured for the following minimum limits: \$100,000 per person/\$300,000 per occurrence.

A signed DRIVER INFORMATION SHEET on each vehicle must be submitted to the parish coordinator prior to the field trip.

Each driver and chaperone should be given a copy of the approved itinerary, including the route(s) to be followed and a summary of responsibilities. For field trips, the following supervision requirement must be maintained: one adult for every seven youth.

*Note: This policy is in effect only in cases where the parish or school organizes transportation. If participants are responsible for their own transportation, the above does not apply.*

ARCHDIOCESE OF SEATTLE  
710 9<sup>th</sup> Ave.  
Seattle, WA 98104

## DRIVER INFORMATION SHEET

### I. DRIVER

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Social Security #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Date of expiration: \_\_\_\_\_

### II. VEHICLE THAT WILL BE USED

Name of owner: \_\_\_\_\_

Model of vehicle: \_\_\_\_\_

Address of owner: \_\_\_\_\_  
\_\_\_\_\_

Make of vehicle: \_\_\_\_\_

Year of vehicle: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Date of expiration: \_\_\_\_\_

Registration exp. date: \_\_\_\_\_

### III. INSURANCE INFORMATION

(A privately-owned vehicle is covered by its own insurance policy.)

Insurance company: \_\_\_\_\_

Policy #: \_\_\_\_\_

Date of policy expiration: \_\_\_\_\_

Liability limits of policy\*: \_\_\_\_\_

\*Note: The minimal acceptable liability limit for privately-owned vehicles is \$100,000 per person/\$300,000 per occurrence.

### IV. CERTIFICATION

*I certify that the information given on this form is accurate to the best of my knowledge. I understand that as a volunteer driver, I must be at least 21 years of age, possess a valid Washington State driver's license, have the current license and vehicle registration, and have the required insurance coverage in effect on any vehicle used to transport youth.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\* Please return this form to the parish leader of this event.

# PARENT/LEGAL GUARDIAN PERMISSION SLIP

## PARTICIPANT INFORMATION

Full name: \_\_\_\_\_  
Age: \_\_\_\_\_ Grade/School: \_\_\_\_\_ Home phone #: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Parent/Guardian name(s) (please print): \_\_\_\_\_

## PARENTAL AUTHORIZATION

Dear Parent or Legal Guardian:

Your son/daughter/individual under your guardianship is eligible to participate in an activity that requires transportation away from the parish site.

This activity will take place under the guidance and direction of parish/school staff from \_\_\_\_\_  
Name of parish/school

## DESCRIPTION OF ACTIVITY

Event: \_\_\_\_\_  
Location: \_\_\_\_\_  
Person in charge: \_\_\_\_\_  
Date of event: \_\_\_\_\_ Time of departure: \_\_\_\_\_  
Date of return: \_\_\_\_\_ Time of arrival: \_\_\_\_\_  
Mode of transportation to/from event: \_\_\_\_\_

If you desire your son/daughter/individual under your guardianship, to participate in this particular event, **please complete, sign and return the following statement of consent and release of liability by \_\_\_\_\_.**

date

I hereby consent to participation by \_\_\_\_\_, my son/daughter/individual under my guardianship, in the event described above. I fully understand that this event will take place away from the parish grounds and that my child will be under the supervision of the designated staff and/or volunteers on the stated dates. I understand that such an undertaking involves an element of risk. I assume all risks and hazards incidental to such participation and do hereby release, absolve, indemnify, and agree to hold harmless the Corporation of the Catholic Archbishop of Seattle, staff, volunteers, and drivers from any and all liability that may arise out of participation in this activity. I also give consent for emergency medical treatment if necessary. I do request that, if possible, I be contacted prior to treatment. As parent/legal guardian, I remain fully responsible for any legal responsibility which may result from any personal actions taken by the named participant. Finally, my child and I have read and understand fully the attached Code of Behavior for Youth Participants in Events and Activities sponsored by the Catholic Archdiocese of Seattle.

I consent further to the conditions stated above, including the method of transportation.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone #: Day: \_\_\_\_\_ Night: \_\_\_\_\_

Alternate Emergency Contact: \_\_\_\_\_

Telephone #: Day: \_\_\_\_\_ Night: \_\_\_\_\_

Allergies or Medical Concerns: \_\_\_\_\_

Medical Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Doctor's name: \_\_\_\_\_ Doctor's Phone #: \_\_\_\_\_

# Nearby Restaurants

Since meals will not be provided at Jr. High Rally, the following are nearby restaurants you may choose to patronize:

Highline Union Café  
Bldg. 8, Lower Level

Jack in the Box  
22633 Marine View Dr. S  
206-870-0995

Red Robin  
22705 Marine View Dr S  
206-824-2214

Boston Pizza & Pasta  
22636 Marine View Dr. S  
206-824-7333

KFC  
23839 Pacific Hwy. S  
253-661-1126

Subway  
21425 Pacific Hwy S  
206-824-4575

Burger King  
23221 Pacific Hwy. S  
206-878-8608

Lago Azul (Mexican)  
22300 7<sup>th</sup> Ave. S  
206-878-4708

Taco Bell  
22660 Pacific Hwy. S  
206-824-4437

Des Moines Creek Restaurant  
21830 Marine View Dr. S  
206-878-3855

McDonald's  
22800 Pacific Hwy. S  
206-824-7414

Taco Time  
809 Kent-Des Moines Rd.  
206-824-2772

Godfather's Pizza  
25440 Pacific Hwy. S  
206-946-0104

Pizza Hut  
23241 Pacific Hwy. S  
206-878-7200

Wally's Chowder House  
22531 Marine View Dr. S  
206-878-8140

# Highline Community College

South 240th & Pacific Highway South  
Des Moines, WA 98198-9800  
(206) 878-3710

## From Interstate 5, take exit

**149** (if you are coming from Seattle)

**149B** (if you are coming from Tacoma)

- ← Proceed west on Kent-Des Moines Rd to Pacific Highway South
- ↓ Turn left (south) onto Pacific Highway South
- ← Turn right (west) onto South 240th Street
- ↑ Entrance to East, South and Administration Parking lots are on the right
- ← Entrance to North parking lot is off 20th Avenue

